

**EAST DAVIS COUNTY FIRE PROTECTION DISTRICT
625 COURT ST STE 204
WOODLAND, CA 95695-3490
MINUTES OF THE MEETING HELD FEBRUARY 15, 2018
Davis Fire Station 33, 425 Mace Boulevard, Davis, CA**

PRESENT: Commissioners John Lindsey, Bill Weisgerber, Dave Robert, Michael McMahon
ABSENT: Cheryl Ewing
OTHERS PRESENT: Deputy Yolo County Supervisor Richard Reed, Davis Fire Chief Daryl Arbuthnott

Chair McMahon called the meeting to order at 6:31 p.m.

MINUTES: Motion by Weisgerber, seconded by Robert, to accept the minutes of the meeting held on February 15, 2018; approved unanimously.

WEBSITE FUNDING:

Robert submitted a \$200 invoice for the recent website refresh. Weisgerber moved to pay the invoice, Robert seconded and all the Board members approved the payment.

WEED ABATEMENT INSPECTION:

McMahon said that the annual weed abatement inspections will take place in late March or early April. Weisgerber and Lindsey will ride along with Fire Marshal Sandholdt to perform the parcel inspections. Weisgerber will coordinate the dates with the Fire Department.

DAVIS FIRE DEPARTMENT INVOICE FOR FY 2017/18:

Arbuthnott told the Board that he decided to do an audit of the bill submitted to the District to make sure the billing was correct. Arbuthnott discovered that the bill including a cost for brush fire deployments when the bill was only supposed to include costs for service rendered to the District and no other costs for brush fire deployments. Arbuthnott worked with the City Manager to make sure future bills will not include this charge and also recommended that the Board modify the contract when it renews in 2029 to add language that limits the charges more precisely to actual service rendered without additional charges such as the brush deployment. There was then a discussion of historical billings as compared to the current bill. The Board then also discussed funding sources and potential discrepancies between the tax rolls and the amounts of funding received by the District. Robert suggested that the Board should meet with County staff to get more data on funding and adjustments in funding due to construction or other factors that could increase property values. Robert will try to set a meeting and let the Board know when he has a date set. Weisgerber then moved to pay the current bill from the Fire Department and Lindsey seconded the motion with all Board members voting in favor of paying the bill.

TAX ROLL RECONCILIATION:

Weisgerber explained to the Board how the revenues and property tax rolls are used to set funding for the District. Weisgerber said that there has not been an audit since the passage of Proposition 218 and the last audit was probably 10-11 years ago. Weisgerber said that a new audit must be done to capture changes in value in properties since the last audit.

NON-EXEMPT DELINQUENCIES/ACCOUNTS RECEIVABLE PROCESS:

Weisgerber reported that he has a list of all of the state and government agencies that are in arrears on payments to the District. There has been an issue with payments from these agencies for around 10 years and the amount owed is about \$53,000. Most of these missed payments resulted from problems with the accounts receivable processes. Weisgerber is going to meet with Reed to work on fixing the process and then collecting the funds owed with assistance from Supervisor Provenza. Weisgerber and Robert will also meet to generate questions for county staff to understand how to best fix the accounts receivable and collections process.

COUNTY SUPERVISOR:

No update.

FIRE DEPARTMENT UPDATE:

Arbuthnott reported that the Fire Department budget review has started. Arbuthnott then updated the Board on progress made on the Road 32A crossing including installation of better lighting and further recommendations on how to improve safety at the crossing. Arbuthnott then updated the Board on recent safety reviews with the Davis Joint Unified School District intended to improve student safety at the schools within the District.

WILLOWBANK/PUTAH CREEK VEGETATION:

Weisgerber reported that a follow up meeting to wrap up the current year's project and plan for future years is scheduled for April 23 at Supervisor Provenza's office. There is also a need for one or more Board Members to attend the upcoming Willowbank CSA meeting on April 18 in order to hear some concerns from residents in the District and also explain future plans for managing the vegetation in the creek area. The main issues the CSA wanted to hear about are how the District plans to notify residents of future clearance activity and how to manage some confusions over parcel lines and the resultant responsibility that comes with clearing each parcel. Reed stressed the need for accurate parcel line surveys and better notification in the future to prevent any negative reactions from residents who may be affected by the clearance activities. The Board agreed to discuss future plans and notice procedures so that residents will have better notice and knowledge of how the vegetation clearance will be managed. Reed suggested that the Board also regularly present at CSA meetings so that residents can better understand the Board's role and activities in the future.

FUTURE AGENDA ITEMS:

- Presentation of budget for 2018-2019
- Weed Abatement Resolution
- Set Weed Abatement Public Hearing Date

PUBLIC COMMENT:

- None recorded.

CLOSED SESSION: No report of discussion about hiring a district secretary/clerk.

NEXT MEETING: **April 19, 2018** at the Davis Fire Station 33, 425 Mace Boulevard, Davis, CA 95616.

ADJOURNMENT: Motion by Weisgerber, seconded by Robert, to adjourn the meeting; approved unanimously at 7:31 p.m.

Respectfully submitted:
John W. Lindsey
Board Member